

LONDON BOROUGH OF BRENT

Meeting of
Performance and Finance Select Committee
 11th January 2005

Report from Director Policy & Regeneration

For ACTION

Wards affected:
 ALL WARDS

Report Title: VITAL SIGNS PERFORMANCE DIGEST QUARTER TWO JULY TO SEPTEMBER 2004

Forward Plan ref: PRU 04/05 – 8

1.0 Summary

- 1.1 This report introduces the Vital Signs for the period January to March 2004 and a full year summary review of performance for 2003/04.
- 1.2 The Vital Signs set out the data on the Council's performance against the key priority indicators.
- 1.3 The Vital Signs are colour coded
 - Green for improvement against same quarter in previous year
 - Red where performance has fallen against same quarter in previous year
 - Yellow where there is incomplete data

2.0 Recommendations

- 2.1 Members of the Performance and Finance Select Committee are asked to note the following recommendation put before the Executive:
- 2.2 Note that the digest provides a clear and concise summary of performance over the previous 5 quarters, with comments from Executive Lead Members and key officers.

3.0 Detail

3.1 The Vital Signs document provides quarterly information on key performance indicators across the council. In particular, it:

- Provides an at a glance summary of good and bad performance highlighting areas where performance has fluctuated
- Provides details of any remedial action to be taken
- Allows both Councillors and officers an opportunity to comment and assess performance progress
- Encourages regular performance monitoring by service managers and thereby signals that such monitoring should not just be seen as a one-off end of year exercise but an essential part of good management practice throughout the year
- Provides an essential overview of key performance indicators for both the Executive and Performance & Finance Select Committee

4.0 Financial Implications

4.1 There are no direct financial implications arising from this report.

5.0 Legal Implications

5.1 None, directly arising from the report

6.0 Diversity Implications

None, directly arising from the report

7.0 Staffing/Accommodation Implications (if appropriate)

7.1 None, directly arising from the report

7. BACKGROUND INFORMATION

Further information can be obtained from Ann Kenny (Policy & Regeneration Unit) on 020 8937 1033